

Exhibitors & Sponsors



**XIV Jornadas
Be OPEN**
Inspirar
Capacitar
Investigar
Inovar & Partilhar

**26 e 27 de março
2020**

**Centro Hospitalar
Universitário do Porto
(Hospital de Santo António)
Porto**

 **APDIS**
Associação Portuguesa de Documentação
e Informação de Saúde

The poster features a background image of a computer keyboard and a document with text. The text is centered and uses a clean, sans-serif font. The colors are primarily black and blue on a white background.

CONDITIONS FOR EXHIBITORS / SPONSORS

GENERAL INFORMATION

Auditorium Prof. Doutor Alexandre Moreira, Centro Hospitalar Universitário do Porto (CHUP)

Largo do Prof. Abel Salazar
4099-001 Porto

LOCALIZATION: <http://defi.chporto.pt/contactos>

EXHIBITION: installation and removal

Installation: **Wednesday, 26th March, time to confirm**

Removal: **Friday, 27th March, 16.30 - 18.00**

OPENING HOURS

Thursday, 26th March, from 9.00 to 18.00

Friday, 27th March, from 9.00 to 17.00

CONDITIONS

EXHIBITORS: 1000 EUROS

Companies that wish to take part in the Exhibition that will take place at the Auditorium of Centro Hospitalar do Porto will have to fill out a form made available by APDIS – Associação Portuguesa de Documentação e Informação de Saúde, the association in charge of organizing the XIV Jornadas APDIS.

All exhibitors will receive:

- Two full conference registrations (including lunches and coffees)
- Exhibition space (plus 1 table + 2 chairs)
- Internet Wireless
- Promotional materials in the conference bag
- List of all exhibitors and sponsors will be added in the conference bag
- Name and logo, with link, at webpage
- List of conference delegates

Exhibitors willing to sponsor the XVI Jornadas APDIS will have the following conditions:

SPONSORS: 2000 EUROS

- Two full conference registrations (including lunches and coffees)
- Exhibition space (plus 1 table + 2 chairs)
- Internet Wireless
- Logo at the conference auditorium (rollup)
- 15 min presentation of company products during conference session
- One full page advertisement in the programme/abstracts book
- Promotional materials in the conference bag
- List of all exhibitors and sponsors will be added in the conference bag
- Name and logo, with link, at webpage
- List of conference delegates

INDIVIDUAL SPONSORSHIP PACKAGES

If you prefer to sponsor a part or a whole specific item or event, please find below a list:

Events

- Conference Lunch (2 days): 5000 euros
- Conference Coffee-breaks (3 days): 2000 euros

Items

- Programme/Abstracts Book: 1500 euros
- Conference bags: 500 euros
- Name badges: 250 euros
- *Lucília Paiva* Award (best poster and best oral communication): 1000 euros

As an item or event sponsor, your company's name and logo will appear along with the event or item your company has sponsored, as well as in the conference webpage.

TERMS OF PAYMENT

Having received the exhibitors / sponsorship completed form not later than **15th February 2020**, APDIS will send an invoice for the total payment

The payment should be done, not later than **1st March 2020**.

CONFIRMATION AND DETAILED INFORMATION

APDIS will confirm the sponsorship reservations and send detailed information with exhibition instructions to the exhibitors/sponsors till **28th February 2020**.

NOTE: The distribution of exhibition space will be responsibility of the organizing committee.

CANCELLATION AND REFUND POLICY

If cancellation has been made by **15th February 2020**, 50% of the exhibition fee will be refunded. After that date no refund will be made.

FORCE MAJEURE

If the exhibition has to be cancelled or changed due to unforeseen events, or general force majeure, no claim for compensation can be made against the organizer
