

# XI Jornadas APDIS

27th and 28th March 2014

**Exhibitors/Sponsors**

# CONDITIONS FOR EXHIBITORS / SPONSORS

## GENERAL INFORMATION

Faculdade de Medicina, Universidade de Lisboa  
Av. Prof. Egas Moniz  
1649-028 Lisboa  
Web: <http://www.fm.ul.pt/>

The exhibition area is located in the main entrance hall of the Faculty Hospital (Hospital de Santa Maria)

### GPS Coordinates:

- Latitude: 38°44'59.41 N
- Longitude: 9°09'39.21 W

Google Maps: <http://goo.gl/maps/ul2CV>



**EXHIBITION:** installation and removal

Installation: **Wednesday, 26th March**

Removal: **Friday, 28th March**

## OPENING HOURS

Thursday, 27th March from 9.00 to 18.00

Friday, 28th March from 9.00 to 17.00

## CONDITIONS

### EXHIBITORS: 1000 EUROS

Companies that wish to take part in the Exhibition that will take place at the Faculdade de Medicina, Universidade de Lisboa (Faculty of Medicine, University of Lisbon) will have to sign a contract with APDIS – Associação Portuguesa de Documentação e Informação de Saúde (Portuguese Association of Health Documentation and Information), the association in charge of organizing the XI Jornadas .

All exhibitors will receive:

- Two full conference registrations (including lunches, coffees and welcome drink, during the event)
- Exhibition space (plus 1 table + 2 chairs)
- Internet Wireless
- Promotional materials in the conference bag
- List of all exhibitors will be added in the conference bag
- Name and logo, with link, at webpage

## SPONSORS: 3000 EUROS

Exhibitors willing to sponsor the XI Jornadas APDIS will have the following conditions:

- Two full conference registrations (including lunches, coffees and welcome drink, during the event)
- Exhibition space (plus 1 table + 2 chairs)
- Internet Wireless
- Logo at the conference auditorium (rollup)
- 20 min presentation of company products during conference session
- One full page advertisement in the programme/abstracts book
- Promotional materials in the conference bag
- List of all exhibitors will be added in the conference bag
- Name and logo, with link, at webpage

## INDIVIDUAL SPONSORSHIP PACKAGES

If you prefer to sponsor a part or a whole specific item or event, please find below a list:

### Events

- Welcome Cocktail: 1000 Euros
- Conference Lunch (2 days): 5000 Euros
- Conference Coffee-breaks (2 days): 2000 Euros

### Items

- Programme/Abstracts Book: 1500 Euros
- Conference bags: 500 Euros
- Name badges: 250 Euros

As an item or event sponsor, your company's name and logo will appear along with the event or item your company has sponsored, as well as in the conference webpage.

## TERMS OF PAYMENT

Having received the exhibitors / sponsorship contract not later than 1st February 2014, APDIS will send an invoice for the total payment

The contract is valid after the payment has been received, not later than 15th February 2014.

## **CONFIRMATION AND DETAILED INFORMATION**

APDIS will confirm the sponsorship reservations and send detailed information with exhibition instructions to the exhibitors/sponsors till 15th March.

**NOTE:** The distribution of exhibition space will be responsibility of the organizing committee.

## **CANCELLATION AND REFUND POLICY**

If cancellation has been made by 1<sup>st</sup> March, 50 % of the exhibition fee will be refunded. After that date no refund will be made.

## **FORCE MAJEURE**

If the exhibition has to be cancelled or changed due to unforeseen events, or general force majeure, no claim for compensation can be made against the organizer.

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